

Suggested Reading: Reduction in Force

© 2009 liveandworkwell.com. All rights reserved.

Articles

"Dos and Don'ts for Layoffs." *HR Focus*, (October 2008).

Franco Gandolfi. "HR Strategies That Can Take The Sting Out of Downsizing-Related Layoffs." *Ivey Business Journal Online* (July 2008).

Jia Lynn Yang. "The Economy is Slowing, and We Need to Reduce Our Staff. How Do I Handle Layoffs?" *Fortune*, (May 2008)

Marek P. Pfeil, Alison B Setterberg, James S O'Rourke IV. "The art of downsizing: Communicating lay-offs to key stakeholders." *Journal of Communication Management* 8, no. 2 (January 2003).

Recession Communications: Managing Employee Relations While Downsizing." *PR News*, (February 2009).

Susan J Wells. "Layoff Aftermath." *HRMagazine*, (November 2008).

"When Layoffs Are Anticipated, Communications and Planning Are Key." *HR Focus*, (October 2008).

Books

Dorbian, Iris, ed. *Employee Communications Guidebook 2009 Edition*. New York: PR News Press, 2009.

Falcone, Paul. *101 Tough Conversations to Have with Employees: A Manager's Guide to Addressing Performance, Conduct, and Discipline Challenges*. West Babylon: AMACOM, 2009.

Harvard Business Publishing. *Harvard Business Essentials: Guide to Managing Change and Transition*. Boston: Harvard Business Publishing, 2003.

Salemi, Ray. *Leading After A Layoff: Five Proven Steps To Quickly Reignite Your Team's Productivity*. Cincinnati: Adams Media, 2005.

Society for Industrial and Organizational Psychology. *Resizing the Organization: Managing Layoffs, Divestitures, and Closings*. Edited by Kenneth De Meuse and Mitchell Lee Marks. San Francisco: Pfeiffer, 2003.